ALL REQUIREMENTS, - MERIT BADGES, EAGLE PROJECT, LEADERSHIP POSITION AND SCOUTMASTER CONFERENCE MUST BE COMPLETED BEFORE YOUR 18TH BIRTHDAY. THE EAGLE BOARD OF REVIEW MAY BE HELD AFTER YOUR 18TH BIRTHDAY. DO NOT WAIT UNTIL THE LAST FEW WEEKS TO GET REQUIREMENTS SIGNED OFF AS YOU WILL PROBABLY RUN OUT OF TIME.

- IT IS YOUR RESPONSIBILTY TO COMPLETE ALL REQUIREMENTS.

- IT IS NOT YOUR PARENT'S OR THE TROOP LEADER'S RESPONSIBILITY.

A. Study this packet to prepare for advancement to Eagle.
B. Continue to work on completion of the merit badges required for Eagle. (4 more required and 6 more elective merit badges than required for Star and Life)
C. Be active in your unit.
D. Serve in one or more approved positions of responsibility for at least six (6) months after earning your Life badge.

E. Eagle Service Project

1. You must first discuss your project with the Life to Eagle coordinator (if your unit has one). If not present your project to your Unit leader.
2. Complete pages 6 – 10 of the "Life to Eagle Packet". Have your unit leader date page 10 at this time. **Please type or print very neatly.**
3. Obtain official approval, (signature required on page 10 of the "Life to Eagle Packet") of the church, school, or community organization where the project will take place.
4. Ask your Troop, Team or Crew committee chairman for a time to present your project to the committee. (**The unit committee will review and then authorize the chairman to sign the project papers). Page 10.**
5. Submit "Life to Eagle Packet" to the District Advancement Chairman or his designee for approval. Page 10. If the project is approved you are now ready to start working on your project. **Note: You may not start or work on your project until ALL required signatures are obtained.**
6. Proceed with your project. You will need photos of your project to show at your Board of Review. While working on your project complete pages 11 – 16.
7. After you complete your project:
   a. **You must complete pages 19 & 20.**
   a. **You must sign and date** page 20, (last page), certifying you started and completed the project as a Life Scout.
   b. **Your unit leader must sign and date** page 20, (last page), certifying completion of the project.
   c. **The person that you are doing the project for must sign and date** page 20, (last page) certifying completion of the project.

F. Eagle Award Application

1. Complete the Eagle Rank application with the help of the enclosed "How to" sheet and/or your unit Leader. **Neatness counts!** **Use only the newest version of the Eagle Application**. This application can be found in your Eagle Scout Project Workbook, from your service center or can be found online at www.nesa.org, and then click on the Eagle Scout Application. The application found on the NESA website is a downloaded file. You can complete and print it in a PDF file for a neat, clean, and easy to read application. **You must request a Scoutmaster Conference**. Take this application to your Scoutmaster so he can sign the application.
2. Use the supplied "Eagle Rank Application Supplement" to write about your ambitions, leadership skills and future plans. This is your opportunity to tell about yourself and what your interests are. This does not need to be long and drawn out, but should give the board of review a good understanding of who you are.
3. Return the completed Eagle Rank Application to the Life to Eagle Coordinator or troop advancement chairman for review, including your completed Eagle Project packet. After review, the Life to Eagle coordinator will arrange for the **TOTALLY** completed Eagle Rank Application, Eagle Rank Supplement, (req 6) and the Life to Eagle Packet be sent to the Council Service Center for certification. The Council Service center will forward all the paperwork to the District Advancement Chairman.
4. The District Chairman will contact the Unit Leader to set a Board of Review date.

G. Reference Letters: # 6 in the 12 steps from Life to Eagle (back of project work book)

1. Ask six (6) individuals to submit a letter of reference for you.
   - **a.** Your Parents or Guardian
   - **b.** Your Religious Leader (Or a letter from you telling you religious beliefs if you do not attend a church)
   - **c.** Your Principal or Teacher
   - **d.** Your Employer (if you have one)
   - **e.** Two other individuals who can attest to your character
2. Give the people writing your reference letters a stamped, pre-addressed envelope with your name in one of the lower corners.

Addressed to: Your District Advancement Chairman
See attached sheet

3. When asking for letters of reference give the people you are asking a **"please complete by"** date. Typically 2-3 weeks from the date you give them the envelopes is a good time limit. They will know that it needs to be done and with a deadline will make sure they do not forget.

EAGLE AWARD APPLICATION
HOW TO COMPLETE APPLICATION

(Please type or print very neatly).
The application can be completed online and printed.

Please refer to the "work copy" which is numbered according to the following instructions.

1. Enter your full name as you want it to appear on your Eagle Scout certificate. First Middle and Last.

2. Enter you complete address, including zip code (No abbreviations).

3. Enter the word "Troop" "Team" or "Crew".

4. Enter the Troop, Team or Crew Number.

5. Enter the city, state, and zip code where your unit is located.

6. Enter the month, day, year that you were registered as a Boy Scout.

7. Enter the month, day, year, that you became a First Class Scout.

8. Enter the month, day, year, that you became a Star Scout. (It must be at least 4 months after becoming a First Class Scout.)

9. Enter the Cub Scout information.

10. Enter the month, day, year of your birth.

12. Enter the month, day, year, that you became a Life Scout. (It must be at Least 6 months after becoming a Star Scout. (Req 1)

THE FOLLOWING NAMES ARE PEOPLE THAT YOU WILL ASK TO WRITE LETTERS OF REFERENCE FOR YOU. (req 2)

13. Enter your parent's full name, address, city, state, zip code, and telephone number.

14. Enter you religious leader's full name, address, city, state, zip, and telephone number. (You must write your own letter if you do not attend an organized church)

15. Enter the name of either your principal or a teacher. Complete address and phone number is required. (Parents if home schooled)

16. If you are employed, enter the name, address, city, state, zip and phone number.

17. Enter complete name, address, city, state, zip and phone numbers of two additional references. **Do not use relatives.**

18. Enter the month, day, and year for each merit badge you earned. (The date you completed the requirements for the badge, not the date that it was received.) **You must be able to substantiate all merit badges, dates and approvals. Example: Blue cards signed by your Troop leader. No merit badges may be earned before the date you registered. #6 previous page.**

19. Enter the unit number where merit badge was earned.

20. Draw a line through merit badges not earned where multiple choices appear. (#6 and #9) If you have earned both then reenter on the line for elective merit badges.

21. Enter all leadership positions that you have held with dates. **Only positions held while a Life Scout. Required to have 1 but you may list 2. (req 4)**

22. Enter the date you completed your Eagle Scout project. Project name and total hours. (req 5)

23. Spend some time to think this out. This is your chance to tell about yourself. List all honors, awards and leadership positions for all organizations you have been associated with. Time for your Scoutmaster conference, Enter Date. **Has to be held before your 18th birthday**. (req 6)

24. Enter your signature and phone number along with the date you signed. (Certification by Applicant)

Stop here – Give the application to your Scoutmaster for his/her signature. (Unit Approval)

Stop here – Give the application to the Committee Chairman for his/her signature. (Unit Approval)

Note 1: Make a copy of Eagle application, Life to Eagle Project booklet, and Eagle project with pictures. The Scout keeps or gives this copy to the Eagle coordinator. Give the original to the Life to Eagle coordinator. The copy is for back-up in case original is lost.

Note 2: The packet is now ready to be forwarded to Council Service Center, with the following originals.

A. Eagle Scout award application
B. Life to Eagle Packet (a copy of all pages with signatures.)
C. Scout's written statement regarding life's ambitions.

The Council Office will verify all information with their records and then forward the Eagle application to the district advancement chair. He/she will be in contact with your unit leader, and schedule an Eagle Board of Review.

Eagle Board of Review

1. You should appear in "Class A" uniform, complete with Merit badge sash and neckerchief. Scout pants are not required, but please wear neat and clean jeans with no holes.
2. You should be presented by your Unit Leader or his/her stand-in.
3. Your troop leader will arrange who sets on your Board of Review. We recommend that your committee chairman, Troop advancement chairman and your unit COR. There should be a min of 3, max of 6. The district representative is included in the numbers. Leaving 2 others they may be, ie: Members of the Troop committee, family friend, teacher, religious leader etc. **Your parents, relatives, Troop leader, or Asst. Troop leaders may not be a member**. All members must be over the age of 21, but do not have to be registered in the Boy Scouts of America (Just need to have a knowledge of Scouting program).
4. Be Prepared for your Board of Review. Ask the Life to Eagle Coordinator or your Unit Leader for help.
5. After the Board of Review:
   i. If in the eyes of the Board of Review, you are not ready for the Eagle rank, you will be asked to return and continue the Board of Review after the deficiency is corrected. The Board will fully inform you as to why you were denied the eagle rank.
   ii. If you pass the Board of Review, your application will be approved by the Board, returned to the Scout Service Center for the Scout Executive's signature and forwarded to the Eagle Scout Service for certification on behalf of the National Council.

I. Your unit leader will be notified of the certification. (usually 4-6 weeks.)

J. After notification of certification of your Eagle Rank, you may schedule you Eagle Court of Honor.

REMEMBER,, THAT A NEAT AND LEGIBLE APPEARANCE OF YOUR 'EAGLE RANK APPLICATION', YOUR, 'EAGLE RANK APPLICATION SUPPLEMENT', YOUR 'LIFE TO EAGLE PACKET', WILL MAKE THE FIRST IMPRESSION OF YOU.

EAGLE AWARD REFERENCE LETTER

BOY SCOUTS OF AMERICA

Candidates Name:_____Troop, Crew or Team_____

Please **CIRCLE** reference type:

a) Parent b) guardian, c) religious leader, d) school principal, e) teacher f) employer

g) Other_____

The above candidate is seeking to qualify and obtain the highest award of the **BOY SCOUTS OF AMERICA** and will be required to appear before a reviewing board concerned with the development of his:

- Relationship to God & Country
- Adherence to the ideals of Scouting
- Ability to help others through skills he has learned
- Capacity for leadership
- Concern for himself by improving his physical fitness to the limits of his physical resources
- Ability to live and work cooperatively with others
- Life purpose and mental outlook

You have been asked to advise his "Eagle Board of Review of anything which you consider important to his health, happiness, and emotional development. The information you furnish will be treated in confidence. You may use this form or your own letterhead. Thank you.

Name:_____ Signed:_____ Date:_____

Title:_____ Phone: _____

Please mail to the name listed on the pre-addressed envelope provided.

Please DO NOT RETURN THIS LETTER TO THE EAGLE CANDIDATE.

EAGLE REFERNCE LETTER RETURN ENVELOPE

You should give each of the individuals that are doing reference letters for you:

- #10 business envelope
- **Pre-addressed as below**
- **Pre-stamped**

Remember: The person giving you a reference is doing you a favor. Do them a favor by supplying A pre-addressed, pre-stamped envelope.

Postage
Stamp

Your district advancement
chairman
Listed on separate sheet

Re: Eagle Scout's Name
Troop #

EAGLE SCOUT APPLICATION SUPPLMENT

EAGLE SCOUT APPLICATION: Scout _____

Requirement #6